



Official Use

Registration No.: \_\_\_\_\_

Date: \_\_\_\_\_

## REGISTRATION FORM

One registration form must be completed for each participant. Please print or write legibly. Please ✓ the appropriate boxes.

Registration for IDDF 2020 <sup>#</sup>				
	Pre-registration (on or before 24 July 2020)	✓	On-site Registration (8 – 9 August 2020)	✓
Doctors	HK\$2,340 / US\$300		HK\$2,700 / US\$350	
Allied Health Professionals/ Nurses	HK\$940 / US\$120		HK\$1,400 / US\$180	
Trainees/Students/ Young Investigators*	HK\$780 / US\$100		HK\$1,170 / US\$150	

\* Please read IDDF Terms & Conditions carefully before register.

\* Young Investigator must be under 45 years old and have a proof of tuition/employment document forwarded to us from supervisor or head of department.

Personal Information				
Title:	<input type="checkbox"/> Professor	<input type="checkbox"/> Dr.	<input type="checkbox"/> Mr.	<input type="checkbox"/> Ms.
First Name:	Last Name:			
Job Title:				
Department:				
Organization:				
Address:				
Country:	E-mail:			
Tel: (    )	Mobile: (    )	Fax: (    )		
Accompanying Person (Bring up to 1 accompanying person at HK\$940 / US\$120)				
First Name:	Last Name:			
E-mail:	Mobile: (    )			

I have read and completely understand all the terms and conditions of the registration and enclosed a cheque / bank draft in the amount of HKD / USD \_\_\_\_\_ as my registration fee.

Issuing Bank: \_\_\_\_\_ Cheque / Bank Draft Number: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Remarks:

- 1) All payment must be made in HK dollars or US dollars and payable to "MIMS (Hong Kong) Limited T/A Congress & CME"
- 2) For payment by bank transfer, please contact the Secretariat: registration@iddforum.com
- 3) Please return the registration form with payment to:

**IDDF 2020 Secretariat, MIMS (Hong Kong) Limited, 37/F., Citicorp Centre, 18 Whitfield Road, Causeway Bay, Hong Kong.**

## HOTEL RESERVATION FORM

Please print or write legibly. Please ✓ the appropriate boxes.

Hotel	One Night Room Rate # (per room)	Breakfast ^ (per person)	No. of Rooms **	Total Amount
Novotel Century Hong Kong Hotel	HK\$792 / US\$103	HK\$182 / US\$24	____ Double Bed/ Twin Beds	
Renaissance Harbour View Hotel Hong Kong	HK\$1,540 / US\$199	HK\$165 / US\$22	____ Double Bed/ Twin Beds	
The Harbourview Hong Kong	HK\$880 / US\$114	HK\$121 / US\$16	____ Double Bed/ Twin Beds	

# Rates included 10% service charge. Breakfast is not included.

^ Rates included 10% service charge.

\*\* Please indicate your choice and we will forward your request to the hotel.

Hotel Accommodation			
Check-in:	(dd/mm)	Check-out:	(dd/mm)
No. of Nights:		night(s)	
Arrival Flight:		Arrival Time:	

Credit Card Guarantee	
Card Type:	<input type="checkbox"/> Visa <input type="checkbox"/> Master <input type="checkbox"/> American Express
Cardholder's Name:	
Card Number:	Expiry Date (mm/yy):

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Remarks:

- 1) Please fill in this part and send back to the Secretariat ONLY if hotel reservation is required.
- 2) Please read carefully the terms on hotel reservation.
- 3) Credit card information is required only to reserve a hotel room. Unless you make cancellation, you will not be charged until you check out at the hotel.

IDDF 2020 Secretariat:

**MIMS (Hong Kong) Limited**  
**37/F., Citicorp Centre**  
**18 Whitfield Road**  
**Causeway Bay**  
**Hong Kong**  
**Tel: (852) 2155 8557**  
**Fax: (852) 2559 6910**  
**E-mail: registration@iddforum.com**



8-9 August 2020  
Hong Kong

## **Registration Terms and Conditions**

### **Notes**

Continuing Medical Education (CME) / Continuing Nurse Education (CNE) points will be applied from relevant colleges in Hong Kong.

Letters of invitation to facilitate visa application and immigration procedures in certain countries will be issued only upon request. Such letters do not imply financial or other support from the organizer. IDDF attendees must apply for their visa themselves. The organizer cannot do this on their behalf.

### **Registration**

All participants are advised to register and pay the registration fee before the conference.

A letter of confirmation will be sent after the Secretariat has received the completed registration form and applicable payment.

### **Cancellation and refund policy**

In case of cancellation, IDDF will strictly adhere to the following policy:

#### **Conference Registration:**

Cancellation must be made through the Secretariat before 15 June 2020 for a 50% refund. Cancellation made after 15 June 2020 will not receive any refund. Refunds will be arranged after the event and will only be transferred in the method that the payment was originally made. Applicants who request refund through bank transfer are responsible for all applicable bank charges.

#### **Hotel Reservation:**

Cancellation of hotel reservation made after 15 June 2020 or no-show will incur an one-night deposit charge. If the cancellation is received on or before 15 June 2020, 50% of the one-night deposit will be charged to the credit card as handling fee.

\*The above terms and conditions also apply to accompanying persons.

### **Liability**

The organizer accepts no liability for personal injuries sustained by, or for loss or damage of property belonging to conference participants, either during, or as a result of the conference, or during all conference activities. It is therefore recommended that participants arrange their own personal health, accident and travel insurance. Exhibitors should also arrange their own property loss, damage insurance or any other necessary insurance.

### **Personal Insurance**

IDDF will not be responsible for health care, dental and ambulance services during the conference. Therefore, the organizer strongly recommends that participants enroll in comprehensive medical and travel insurance, which should cover the possibility of flight cancellation due to strikes and other causes. IDDF accepts no responsibility of any nature whatsoever for personal injury, death, loss or damage to property or participants however caused or arising.

### **Privacy Legislation**

During the registration process for IDDF 2020, relevant details will be incorporated into participants list for the benefit of all participants. Normally this information include name, surname, organization name, job title, country and email address. IDDF may use these details to inform current participants of conference updates or future conferences via email. IDDF may also use its participants' name, surname, job title and country of origin on its website to inform other participants of their past attendance. Participants are responsible for advising IDDF if they do not wish to have any of this data online.

For questions about registration or assistance with any registration problems, please contact us at [registration@iddforum.com](mailto:registration@iddforum.com)